



Leicester Forest East

Parish Council

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Parks Risk Assessment

Adopted by Council December 2021
Reviewed by Council December 2022
Reviewed by Council – December 2023
Date for next review - December 2024

This risk assessment covers Forest East Park and Kings Walk (Spider) Park, Leicester Forest East, Leicester.

Hazard	Who might be harmed and How?	Existing Measures	What further action is necessary?	Action by who?	Action by when?	Done
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<p>Play Equipment</p>	<p>Children using the Play Equipment. Injury could be sustained through faulty/damaged play equipment.</p>	<p>The play equipment is inspected monthly by a RoSPA accredited inspector. The play equipment is then inspected in the intervening three weeks by the Premises Officer (the insurance dictates weekly inspections).</p> <p>Any faults are reported to the Clerk who has delegated authority to purchase any parts needed, and to arrange and repairs needed, to ensure the equipment is safe to use.</p> <p>If any piece of equipment poses a danger to the public, it is taped off so it cannot be used and to show</p>	<p>The Continued, monthly inspections of the play equipment by the RoSPA accredited play inspector and continued intervening weeks of the month, inspections by the Premises officer.</p> <p>Continued repairs of play equipment as faults become apparent.</p> <p>Continued additional, annual inspections by a RoSPA accredited play inspection company.</p>	<p>Council, Clerk, Premises officer, monthly Play inspection Company and Annual Play Inspection Company.</p>	<p>Ongoing.</p>	<p>Ongoing.</p>
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		<p>Park users it is not safe to use.</p> <p>An additional annual inspection is carried out by a different RoSPA accredited inspector.</p>				
Outdoor Gym Equipment	Children or adults using the outdoor gym equipment could be injured through damaged or faulty outdoor gym equipment.	<p>The outdoor gym equipment is inspected monthly by a RoSPA accredited inspector. The outdoor gym equipment is then inspected in the intervening weeks by the Premises Officer (the insurance dictates weekly inspections).</p> <p>Any faults are reported to the Clerk who has delegated authority to purchase any parts needed, and to arrange and repairs needed, to</p>	<p>The Continued, monthly inspections of the outdoor gym equipment by the RoSPA accredited play inspector and continued weekly in the intervening weeks, inspections by the Premises officer.</p> <p>Continued repairs of outdoor gym equipment as faults become apparent.</p> <p>Continued additional, annual inspections by a RoSPA accredited inspection company.</p>	Council, Clerk, Premises officer, monthly Play inspection Company and Annual Play Inspection Company.	Ongoing.	Ongoing.

		<p>ensure the equipment is safe to use.</p> <p>If any piece of equipment poses a danger to the public, it is taped off so it cannot be used and to show Park users it is not safe to use.</p> <p>An additional annual inspection is carried out by a different RoSPA accredited inspector.</p>				
Benches	<p>Children or adults using the benches could be injured if they sit on a bench and it has splinters or wood protruding from it. Alternatively, the bench could collapse and cause injury if not properly maintained.</p>	<p>The Parish Council has resolved to begin a program to replace all of its wooden benches with matching metal ones. This is to reduce future maintenance which is needed for wooden benches which are more likely to become damaged and</p>	<p>Annual Inspection of the benches to ensure they are safe.</p> <p>Any faults to be repaired as soon as possible after being reported to Council.</p> <p>Continued system of replacing old wooden benches</p>	Clerk and the Council.	Ongoing.	Ongoing.

		<p>unsafe to use. Several wooden benches have already been replaced with metal benches under this program.</p> <p>The existing wooden benches have recently been refurbished with one being re-concreted to ensure its stability and others having slats repaired etc to ensure they are still safe to use. The annual check (and repair as necessary) of the benches is listed on the Council's Action List.</p> <p>If the Council is made aware of a damaged bench it is removed as soon as possible to avoid injury to users.</p>	<p>with new metal ones when the old ones become too damaged to repair.</p> <p>Only installing metal benches when new benches are purchased.</p>			
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<p>Playground Surfacing</p>	<p>Children or adults using the Parks could be injured if the surfacing is uneven as they could slip/trip.</p> <p>If adequate playground surfacing is not provided then a child could injure themselves if they fall from a piece of playground equipment and there is not sufficient surfacing to cushion their fall.</p>	<p>The surfacing of both parks is inspected monthly by a RoSPA accredited inspector. The surfacing is then inspected in the weeks by the Premises Officer (the insurance dictates weekly inspections).</p> <p>Any faults are reported to the Clerk who reports them back to the Council.</p>	<p>The Continued, monthly inspections of the playground surfacing at both parks by the RoSPA accredited play inspector.</p> <p>Continued repairs of playground surfacing as necessary.</p> <p>Continued additional, annual inspections by a RoSPA accredited play inspection company.</p>	<p>Council, Clerk, RoSPA accredited Play Inspector, annual RoSPA accredited Play Inspector.</p>	<p>Ongoing.</p>	<p>Ongoing.</p>
<p>Paths</p>	<p>Children or adults using the parks could slip/trip on a path and injure themselves if the path is uneven, cracked or damaged in some other way.</p>	<p>The paths at both parks is inspected monthly by a RoSPA accredited inspector.</p> <p>Any faults are reported to the Clerk who reports them back to the Council.</p>	<p>The continued monthly inspection of the paths by the RoSPA accredited inspector.</p> <p>Continued reporting of faults to Council.</p> <p>Continued repair of paths as necessary.</p>	<p>Council, Clerk, monthly RoSPA accredited inspector.</p>	<p>Ongoing.</p>	<p>Ongoing.</p>

Trees	Anybody using the park could be injured by a tree falling due to inadequate maintenance on that tree.	<p>Tree surveys were completed on both Forest East Park and Kings Walk Park. These showed the works that needed to be done to trees, and tree branches, in order of priority, with Urgent and Priority 1 works needing to be completed first then Priority 2 and lower works being completed subsequently.</p> <p>All Urgent and priority 1 works have been completed at both Forest East and Kings Walk Parks.</p>	All works completed Autumn 2021.	Council, Clerk, Tree Survey provider, arboriculturists contracted to complete works, monthly RoSPA accredited inspector.		Ongoing.
Fallen Branches	Anybody using the park could be injured by a tree branch falling due to inadequate maintenance on that branch.	If the Clerk is made aware of fallen branches on the park she asked the handyman to remove them as soon as possible.	Priority 2 and below, works were completed in Forest East Park Autumn 2021.	Council, Clerk, Tree Survey provider, arboriculturists contracted to complete works, fortnightly RoSPA accredited inspector.	Ongoing.	Ongoing.

		<p>Tree surveys were completed on both Forest East Park and Kings Walk Park. These showed the works that needed to be done to trees, and tree branches, in order of priority, with Urgent and Priority 1 works needing to be completed first then Priority 2 and lower works being completed subsequently.</p> <p>All Urgent and priority 1 works have been completed at both Forest East and Kings Walk Parks.</p>				
Litter	An adult or child could be injured due to slipping in a piece of litter in the park, or a sharp piece of litter being left in the parks.	Blaby District Council are contracted to regularly empty the bins and dog waste bins on the Parish Council's two parks. They are also	Continued regular, scheduled, emptying of bins by Blaby District Council. Continued regular litter-picking by	Council, Clerk, Blaby District Council.	Ongoing.	Ongoing.

	Additionally, wildlife could be harmed by being trapped/ingesting litter.	required to litter pick to ensure there is not a build up of potentially dangerous litter.	Blaby District Council.			
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