

## LEICESTER FOREST EAST PARISH COUNCIL

Minutes of the Parks, Hall, Events and LiFE Magazine Committee Meeting on Tuesday 7<sup>th</sup> May 2024, held in the Parish Hall, Kings Drive, Leicester Forest East commencing at 7.38pm.

**Present:** D. Dawes (Acting Chair) P. Kitchen C. Wells M. Bozzoni

Mrs H. E. Mann – Clerk to the Council

**PH&E 24.37 To receive apologies for absence**

**Resolution:** The Parks committee resolved to accept apologies from Cllrs Darlison and Di Palma who had sent their apologies ahead of the meeting.

**PH&E 24.38 To receive disclosures of interest in accordance with the code of conduct**

None.

**PH&E 24.39 To adjourn the meeting to receive questions from members of the public**

None.

**PH&E 24.40 To discuss matters arising from previous minutes:**

**(a) Update on flagpole**

Now installed.

**(b) To receive Gym Equipment Maintenance Inspection Report**

Noted.

*Clerk to get Caloo to quote for gym equipment repairs.*

**(c) To begin to look into tarmacking the slabbed path around the Parish Hall from Paths Around the Parish Hall earmarked reserve**

*Clerk to:*

- *Change 'To begin to look into tarmacking the slabbed path around the Parish Hall from Paths Around the Parish Hall earmarked reserve' to 'To begin to look into re-slabbing the slabbed path around the Parish Hall from Paths Around the Parish Hall earmarked reserve' and*
- *Chase Cllr who stated they would get a quote for re-slabbing the paths*

**(d) To consider path by MUGA which has been partly washed away by flooding**

The Breedon has arrived.

**PH&E 24.41 To discuss Forest East Park, Kings Walk Park and Spinney matters:**

**(a) To consider removal of several trees after an insurance claim**

*Clerk to:*

- *Get quote to remove the five trees listed in the insurance company's report.*
- *Go back to the council's insurance company to explain a quote to remove the five trees is being sought and ask: 1. Does this leave the parish council open for other surrounding houses to make similar claims? 2. Will the parish council's insurance company make a contribution towards removal of the trees?*

**(b) To consider quotes for remaining tree survey works**

It was noted that two other tree surgeons had been asked to quote for the work but had failed to reply by the deadline date.

**Resolution:** The Committee resolved to accept the three quotes from Arboreco to complete priority 1 (£1,510.00 plus VAT), priority 2 (£3,350.00 plus VAT) and priority 3 (£4,720.00 plus VAT) tree survey works on Kings Walk and Forest East Parks.

Clerk to save the tree survey quotes to a new OneDrive quotations file (to be started from 01.04.2024) to save quotes electronically instead of in paper form.

**(c) To consider quote to fix Boyers Park gate**

A quote from the fencing manufacturer was received and considered.

Clerk to contact monthly play inspector to ask if there is another type of gate that would be suitable for Boyers park as there is a repeated issue of it not closing fully.

**(d) To consider request from a TV production company to film on Kings Walk Park and to use a room at the Parish Hall**

**Resolution:** The committee resolved to allow a TV production company to film on Kings Walk Park on 05.06.2024 and have free use of the Reg Neal room.

Clerk to let TV production company know of committee's decision to allow them to film on Kings Walk Park and use of the Reg Neal room, free of charge, 05.06.2024.

**(e) To consider what to do with litter pick bags**

The Parks Committee decided to try putting the litter pick bags in the ordinary parish hall rubbish bin and review the situation if that solution does not work.

**(f) To consider BDC's Big Tree Giveaway 2024**

**Resolution:** The Parks committee resolved to apply for trees from the Blaby District Council Big Tree Giveaway 2024. Cherries and rowans to be requested and will be planted at edge of the playing fields.

**(g) To consider purchase of more wildflower seeds for wildflower garden**

**Resolution:** The Parks Committee resolved to spend up to £100 on wildflower seeds, plus delivery.

**(h) To consider purchasing more mulch for the new trees**

**Resolution:** The Parks committee resolved to spend up to £100 on mulch, plus delivery.

**PH&E 24.42**

**To discuss other Parks and Hall Matters**

**(a) To discuss any issues raised by Epworth Football Club**

Clerk to reply to Epworth Football Club to say there is no issue now with them using the pitches on the extra night and thank them for being considerate in their non-use on the first Thursday of each month.

**(b) To receive quotes for parish office air conditioning**

**Resolution:** The Parks Committee resolved to accept the quote from Leicester Air Con for a wall mounted air conditioning unit at a price of £1,650.00, with a 10-year guarantee. (Previous permission was granted from council to spend money on the parish office from the parish office alterations earmarked reserve).

Clerk to:

- Contact all companies who quoted for air conditioning to let them know of the Parks Committee's decision.
- Accept the quote for a wall mounted air conditioning unit from Leicester Air Con.

**(c) CCTV for parish office, update**

The committee noted there is already a camera overlooking the wildflower garden/orchard and another one could not be fitted without it being put in a tree or on a post which would leave it liable to vandalism. Therefore, the three new cameras will be: 1. At the building entrance for better visibility of visitors; 2. On the teen shelter; and 3. On the playing fields.

**(d) To consider half-yearly gutter clearing**

Clerk to get a quote in September to clear the gutters in October.

**(e) To consider brambles growing into a resident's property from parish hall car park**

One councillor agreed to trim the verges of the parish hall car park and another agreed to purchase tree-safe weed killer to treat the weeds.

**(f) To consider quotes for whacker plate hire**

**Resolution:** The Parks Committee resolved to spend up to £120 exc. VAT but inc. delivery for a weekend hire of a whacker plate from Brandon Hire on Narborough Road. (Date of hire to be decided by May council).

**(g) To consider purchase of D-Day remembrance flag**

The Parks committee will be loaned a D-Day flag.

**(h) To consider purchase of St. George flag**

**Resolution:** To purchase a St. George flag, 6 feet by 3 feet, up to a cost of £30 inc. VAT and delivery.

**PH&E 24.43**

**Events**

**(a) To discuss Picnic in the Park (31.08.2024) and Clerk to provide updates**

**Resolution:** The Parks committee resolved the following in relation to Picnic in the Park 2024: Book Ratby Band at a cost of £650 but times tbc. Book Quorn Ukulele Orchestra but time tbc. Check if High Pressure are still available, if so, book them 7.30pm-9pm or earlier if they can do earlier. Get a quote for a marquee and ask what is the latest time they would collect the marquee on the date of hire.

**PH&E 24.44**

**To consider possible August recess for Parks Committee**

**Resolution:** To have an August recess for 2024.

**PH&E 24.45**

**Date of next Meeting**

Tuesday 4<sup>th</sup> June 2024 at 7.30pm.

Meeting closed 9.24pm.