

LEICESTER FOREST EAST PARISH COUNCIL

Minutes of the Parks, Hall, Events and LiFE Magazine Committee Meeting on Tuesday 3rd September 2024, held in the Parish Hall, Kings Drive, Leicester Forest East commencing at 7.49pm.

Present: D. Dawes (Chair) C. Wells P. Kitchen D. Di Palma S. Garner

Mrs H. E. Mann – Clerk to the Council

PH&E 24.69 To receive apologies for absence

Resolution: To accept previously received apologies for absence from Cllrs Darlison and Bozzoni.

PH&E 24.70 To receive disclosures of interest in accordance with the code of conduct

None.

PH&E 24.71 To adjourn the meeting to receive questions from members of the public

None.

PH&E 24.72 To confirm the minutes for the Parks, Hall, Events and LiFE Committee meeting of 02.07.2024 as a true and accurate record

Resolution: Subject to minor amendments the committee resolved to accept the minutes for the Parks, Hall, Events and LiFE Committee meeting of 02.07.2024 as a true and accurate record.

Clerk to amend the 02.07.2024 Parks committee minutes.

PH&E 24.73 To discuss matters arising from previous minutes:

(a) To consider purchasing a large indoor plant for the parish hall

Resolution: One Cllr to spend up to £250 on an indoor plant for the foyer of the parish hall, plus plant pot, compost and any other associated costs. This will come from the parish hall maintenance budget.

(b) To consider what to put on parish hall car park gate sign as to closing time

Clerk to leave 'To consider what to put on parish hall car park gate sign as to closing time' on October parks committee agenda.

(a) To consider what contracts LCC ask football teams to sign up to

The Clerk gave an update on how LCC deal with football pitch leasing.

Clerk to contact city council to see what they do in terms of leases for football pitches.

PH&E 24.74 To discuss Forest East Park, Kings Walk Park and Spinney matters:

(a) To consider issue of litter on parks raised by residents

The issue and various potential solutions were discussed by the committee.

Clerk to leave 'To consider issue of litter on parks raised by residents' on the agenda.

(b) To consider obtaining new tree, tree guard and metal bench in memory of Sue Keating

Clerk to:

- Obtain prices and availability of a larger cherry tree (circa £100.00) plus metal tree guards to bring to October Parks committee meeting.
- Leave 'To consider obtaining new tree, tree guard and metal bench in memory of Sue Keating' on agenda.

(c) To note there is only £149 in parks maintenance budget so to consider Galahad Close cut through bin be purchased from park bins budget heading instead

Resolution: To purchase the Galahad Close cut through bin from the park bins budget heading instead of the parks' maintenance budget heading.

(d) 3 new bins for Kings Walk Park and moving them to different locations + extra bin near MUGA and installation of all – February 2025

Clerk to take '3 new bins for Kings Walk Park and moving them to different locations + extra bin near MUGA and installation of all – February 2025' off agenda until nearer February 2025.

(e) Scarification of wildflower garden – April 2024 – update and to consider further scarification works and quote to be taken from general reserves

Clerk to add 'Scarification of wildflower garden – April 2024 – update and to consider further scarification works and quote to be taken from general reserves' to the January Parks committee agenda.

(f) To consider resident's complaint regarding teen shelter and asking for its removal

Resolution: That all complaints regarding the teen shelter should be issued with the Parks committee's decision that it will be kept in situ as removing it may lead to vandalism of the parish hall, MUGA etc.

(g) To consider resident's complaint regarding park trees overhanging their property

Resolution: The committee resolved to contact the resident and explain that they are entitled to cut back the vegetation growing onto their property but the parish council will not pay to have it cut back.

PH&E 24.75

To discuss other Parks and Hall Matters

The Clerk gave four parks and hall updates:

- The bin between the two memorial benches needs the brambles cutting back from it and one councillor agreed to do this.
- A cut off post has been discovered at Forest East Park and the handyman has been asked to remove it a.s.a.p.
- The sensor for the lights in the corridor to the toilets was fixed recently.
- The Clerk was asked to check that the new outside power sockets have an RCD switch.
- The wooden rail to the walkway through to the new housing estate from the parish hall car park appears to be broken so the clerk was asked to contact David Wilson homes to ask for it to be fixed.

(a) To discuss any issues raised by Epworth Football Club

None.

(b) To consider adding a war memorial (or similar) to the parish hall

Clerk to change this to 'To consider adding a memorial wall to the parish hall for residents'.

(c) To consider obtaining bird boxes for the parish hall to house swifts

Clerk to chase county council to see if there are free swift boxes still available.

(d) To consider obtaining portraits of King Charles and the late Queen Elizabeth II for the parish hall

Clerk to:

- *Leave 'To consider obtaining portraits of King Charles and the late Queen Elizabeth II for the parish hall' on October Parks committee agenda.*
- *Look into costs of portraits of King Charles III and the late Queen Elizabeth II plus framing.*

(e) To review 2025-2026 hall hire pricing

Resolution: The committee resolved to leave hall hire prices for 2025-2026 as they currently are.

(f) To consider splitting the garage and making one section a store room with separate access for parish council equipment

Clerk to leave 'To consider splitting the garage and making one section a store room with separate access for parish council equipment' on agenda.

(a) To consider what to do with unneeded furniture in parish office

Resolution: Firstly, to try and sell the unwanted office furniture from the parish office (Facebook marketplace, office furniture dealer etc. – price at discretion of clerk). Secondly, if it cannot be sold to donate to charity.

(c) To consider getting three quotes for parish hall floor re-sealing

Previously council had resolved to wait until the parish office alterations were completed before having the parish hall floor re-sealed. However, these plans have now changed significantly and a decision was made to get quotes for the parish hall re-sealing now.

PH&E 24.76

Events

(a) To review Picnic in the Park 2024

The event went well and was well attended. Possibly, the event next year will be bigger. Some residents stated on social media that they had not seen the event advertised so a large banner on the A47 was suggested for next year. Also, it was noted that hiring bins for the occasion from BDC would be advisable.

Clerk to add Picnic in the Park 2025 to the October Parks committee agenda.

(b) To consider another community litter pick

It was noted that to collect 30 bags of litter after a litter pick BDC would charge £71.43.

Resolution: There will be a community litter pick Saturday 9th November 10am-12 noon, starting at the parish hall.

Clerk to:

- *Order bacon cobs for litter pick.*
- *Obtain teas, coffees juices etc for litter pick.*
- *Order posters for litter pick on 9th November 2024.*
- *Ensure litter picking equipment sufficient before litter pick (including blue bags).*
- *Inform security company of litter pick date.*
- *Inform BDC there will be extra litter bags to collect Monday 11.11.2024 after litter pick.*

PH&E 24.77

To consider projects for the 2025-2026 budget

The following were suggested for the 2025-2026 budget:

- 'Big belly' bin to trial on the park (a smart bin that crushes litter to reduce need for emptying and closes so litter cannot be blown out by wind.
- Garage partial conversion into storeroom with separate front door.
- More park benches.
- A higher Picnic in the Park budget.

Clerk to leave 'To consider projects for the 2025-2026 budget' on October Parks committee agenda.

PH&E 24.78

Date of next Meeting

Tuesday 1st October 2024 at 7.30pm.

Meeting closed at 9.09pm.