

END OF SESSION CHECK LIST

PLEASE ENSURE ALL TABLES ARE WIPED CLEAN BEFORE STORING AWAY

1. Check that cookers are turned off.
2. Check that all electrical appliances are turned off and unplugged.
3. Turn out all lights not required for security purposes.
4. Close all internal doors.
5. Secure all outside doors and windows.
6. Ensure that all rubbish is removed off site and taken home.