

Leicester Forest East

Parish Council

The Parish Hall, Kings Drive, Leicester Forest East

Leicester LE3 3JE

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Clerk to the Parish Council:

Mrs H E Mann

17th October 2023

You are summoned to attend a Parish Council Meeting to be held on Wednesday 25th October 2023 at The Parish Hall, Kings Drive, Leicester Forest East commencing at 7.00pm. **MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND**

<https://us05web.zoom.us/j/88544846242?pwd=kd8nz4bnfMvYX2dMeubjy9U67bYxbe.1> Meeting ID: 885 4484 6242
Passcode: 4G1pT6

AGENDA

- 23.210 To receive apologies for absence
- 23.211 To receive disclosures of interest in accordance with the Code of Conduct
- 23.212 To adjourn the meeting to receive questions from Members of the Public
- 23.213 To receive reports from County/District Councillors
- 23.214 Planning Matters:
 - (a) To consider letter to Parish Council on behalf of Bloor Homes
 - (b) To consider 19/1610/OUT – Land north of Hinckley Road, Kirby Muxloe
- 23.215 To discuss Finances:
 - (a) To approve the order paper for October 2023
 - (b) To note bank the reconciliation for September 2023
 - (c) To note monthly accounts and receive 6-monthly budget update from Assistant Clerk
 - (f) To consider any grant applications received after implementation of new grants policy
 - (g) To minute bank balances
 - (h) To consider top line budget items
 - (i) To discuss reserves
- 23.216 To confirm the minutes from the Parish Council meeting held on 20th September 2023 as a true and accurate record
- 23.217 To discuss matters arising from those minutes: (a) To consider budget items for the 2024-2025 budget, including to consider adding a full Rialtas year end close down meeting, (b) To discuss progress with the new AV equipment and (c) To approve final drawings from architects for the alterations of the Parsh Office
- 23.218 To receive Planning Applications/Decisions/Enforcement cases received after Planning meeting was held. These two planning applications were considered at the Planning Committee meeting of 03.10.2023 but were received after the agenda had been prepared so will also be considered here.
 - (a) 23/0746/FUL – 203 Hinckley Road – erection of new dwelling house
 - (b) 23/0794/HH - 225 Hinckley Road - extension to rear of detached garage
- 23.219 To discuss any matters arising from the Planning and Parks Committee meetings held Tuesday 3rd October 2023
- 23.220 To review the following Policies:
 - (a) Standing Orders
 - (b) Equality and Equal opportunities Policy
- 23.221 To receive quotes for 3-year contract for security guard services and to consider temporarily suspending Financial Regulation 11.1 if necessary
- 23.222 To receive quotes for hanging baskets (and watering) and the planting of the 9 flower tubs, summer and winter (and watering) and to consider temporarily suspending Financial Regulation 11.1 if necessary
- 23.223 To consider quote to fit new hand dryer in ladies and gents toilets and putting old hand dryer in disabled toilet
- 23.224 To consider quotes to update the chains of office and engraved plinth for the gavel
- 23.225 To consider quotes to purchase a new laptop for the Assistant Clerk

- 23.226 To consider quotes for various tree/hedge/vegetation to be cut back around Forest East Park boundaries
- 23.227 To consider quote for solar panel battery to be fitted at Parish Hall
- 20.228 To consider quote to introduce a new Parish Council app for smartphones
- 20.229 To consider Blaby District Council's 'Polling District, Polling Place & Polling Station Review Public Consultation'
- 20.230 To consider adding a flag pole to the Parish Hall
- 20.231 To discuss proposed dates for January 2024 Finance Committee meeting and Council meeting
- 20.232 Plan of Work
- 20.233 Clerk's report
- 20.234 Councillors' forum
- 20.235 Delegates reports
- 20.236 To consider excluding the press and public and entering a closed session to consider which contractor should be used for a specific job at the Parish Hall
- 20.237 Date of Next Meeting

H Mann

Mrs Holly Mann
Clerk to Leicester Forest East Parish Council

