

Leicester Forest East

Parish Council

The Parish Hall, Kings Drive, Leicester Forest East

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Clerk to the Parish Council:

Mrs H E Mann

16th January 2024

You are summoned to attend a Parish Council Meeting to be held on Wednesday 24th January 2024 at The Parish Hall, Kings Drive, Leicester Forest East commencing at 7.00pm. **MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND**

<https://us05web.zoom.us/j/82078301993?pwd=iTM9q0PSJjuphBiwDXQRbHM8OorPBh.1> Meeting ID: 820 7830 1993,
Passcode: 4pX7Gq

AGENDA

- 23.285 To receive apologies for absence
- 23.286 To receive disclosures of interest in accordance with the Code of Conduct
- 23.287 To adjourn the meeting to receive questions from Members of the Public
- 23.288 To receive reports from County/District Councillors
- 23.289 To discuss Finances:
 - (a) To approve item 1 on the order paper for January 2024
 - (b) To approve all remaining items on the order papers for January 2024
 - (c) To note bank the reconciliation for December 2023
 - (d) To minute bank balances
 - (e) To note top line budget items
 - (f) To discuss reserves
 - (g) To consider any grant applications received
- 23.290 To consider:
 - (a) Proposed budget figure relating to employment expenses of Premises Officer for 2024-2025 financial year (as proposed by Finance and Policies Committee)
 - (b) Proposed overall budget figure for 2024-2025 financial year (as proposed by Finance and Policies Committee)
 - (c) Proposed precept figure for 2024-2025 financial year (as proposed by Finance and Policies Committee)
- 23.291 To confirm minutes from the Council meeting on Wednesday 20th December 2023 as a true and accurate record
- 23.292 To discuss matters arising from those minutes
 - (a) To consider HSBC's impending closure of account and potential new bank accounts
 - (b) Update on Parish Office alterations, including:
 - 1. to consider logistics of moving parish office whilst works take place (e.g. who will move office furniture etc.)
 - 2. updated CCTV works quote
 - 3. quote from alarm company for necessary associated works
- 23.293 To receive planning applications/decisions/enforcement cases received after the Planning meeting was held
 - (a) 23/1074/HH – Cherrytrees, 26 Beggars Lane – 2 storey side and partial front extension and single storey front garage extension and new dropped curb
 - (b) 23/0745/FUL – 203 Hinckley Road – amended plan pack
- 23.294 To discuss matters arising from the Planning and Parks Committee meetings held Tuesday 9th January 2024
- 23.295 To review the following Policies:
 - (a) Grievance Policy
 - (b) Financial Regulations
- 23.296 To consider a plan for the next 12 months
- 23.297 To consider resolution made by Council stating that if a seventh goal pin is found on the playing fields then the football club will be banned from using the field and facilities

- 23.298 To consider occasional hire issues including:
(a) Whether deposits for two recent parties should be returned
(b) Whether to increase the deposit for evening occasional hirers
(c) to consider the issues recently seen with some occasional evening hirers more generally
- 23.299 To discuss recent issues with flooding in Parish Hall garage and around Forest East Park
- 23.300 To consider path by MUGA which has been partly washed away by flooding
- 23.301 To consider quotes to have gym equipment maintained from general reserves
- 23.302 To consider request from another football club asking if they can hire pitches and for pricing
- 23.303 To discuss issue with current website provider
- 23.304 To discuss whether to remove the litter pick part of the park and dog bin emptying contract
- 23.305 To discuss whether the Premises Officer can have one weekend every four weeks off, instead of a Tuesday
- 23.306 Plan of Work
- 23.307 Clerk's report
- 23.308 Councillors' forum
- 23.309 Delegates reports
- 23.310 Date of Next Meeting

H. Mann

Mrs Holly Mann
Clerk to Leicester Forest East Parish Council

