

Leicester Forest East

Parish Council

The Parish Hall, Kings Drive, Leicester Forest East

Leicester LE3 3JE

Tel: 0116 239 0039

Email: clerk@lfeparishcouncil.org.uk

www.lfepc.org.uk

Clerk to the Parish Council:

Mrs H E Mann

12th September 2023

You are summoned to attend a Parish Council Meeting to be held on Wednesday 20th September 2023 at The Parish Hall, Kings Drive, Leicester Forest East commencing at 7.00pm. **MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND**

<https://us05web.zoom.us/j/84625202263?pwd=4mndOL2y6PMQBZwjKCXlfCbbD8psYU.1> Meeting ID: 846 2520 2263
Passcode: 3DWFqB

AGENDA

- 23.192 To receive apologies for absence
- 23.193 To receive disclosures of interest in accordance with the Code of Conduct
- 23.194 To adjourn the meeting to receive questions from Members of the Public
- 23.195 To receive reports from County/District Councillors
- 23.196 To discuss Finances:
 - (a) To approve the order paper for September 2023
 - (b) To note bank the reconciliation for August 2023
 - (c) To note monthly accounts
 - (f) To consider any grant applications received after implementation of new grants policy
 - (g) To minute bank balances
 - (h) To consider top line budget items
 - (i) To discuss reserves
 - (j) To approve the minor amendment of a figure on the AGAR for 2022-2023
 - (k) To note that the Parish Council has passed its external audit and note the external auditor's certificate
- 23.197 To confirm the minutes from the Parish Council meeting held on 9th August 2023 as a true and accurate record
- 23.198 To discuss issues matters arising from those minutes:
 - (a) To discuss who will write which articles for LIFE magazine
- 23.199 To receive Planning Applications/Decisions/Enforcement cases received after Planning meeting was held
 - (a) 23/0747/HH – 130 Hinckley Road – first floor and single storey rear extensions and associated alterations
 - (b) 23/0741/HH – 52 Hinckley Road – single storey rear extension
 - (c) 23/0768/HHPD - 108 Hinckley Road - The erection of a single storey rear extension which would extend beyond the rear wall of the original dwellinghouse by 8 metres, for which the maximum height would be 3.9 metres and for which the height to eaves would be 2.6 metres
- 23.200 To discuss any matters arising from the Planning and Parks Committee meetings held Tuesday 5th September 2023
 - (a) To consider the Parks Committee's recommendation to remove all three bins on Kings Walk Park, purchase three new round (lid over bottom-type) dual-waste bins, ensuring all three bins are within 10 metres of road to keep emptying costs low and to have the bins removed/installed by the handyman. The cost would come from general reserves.
 - (b) To approve spend from general reserves on new AV equipment for the Film Evening
 - (c) To approve final drawings form the architects for the alterations to the Parish Office
 - (d) To accept quotes for tree surveys
- 23.201 To review the following Policies:
 - (a) Complaints Policy
 - (b) Vexatious Complaints Policy
- 23.202 To consider adding cyber liability insurance to the Council's existing insurances as recommended by LRALC
- 23.203 To consider how the Council wants to maintain the new canopy
- 23.204 To consider future Parish Council events

- 23.205 To consider reintroduction of agendas to noticeboards, adding minutes to noticeboards and for each Councillor to have responsibility for a noticeboard
- 23.206 To consider purchasing a get-well card and flowers for a prominent local resident
- 23.207 To clarify certain details about the wildflower garden for the grounds maintenance contractor
- 23.208 To consider budget items for the 2024/2025 budget
- 23.209 To consider quotes for gas and electricity supply
- 20.210 To consider spending £40 per computer to have each health-checked
- 20.211 To consider booking in-house first aid training for Council staff (with additional spaces)
- 20.212 To consider purchasing additional dog bags from general reserves
- 20.213 To consider quotes to re-line mark the Parish Council's car parks from general reserves
- 20.214 To consider Blaby District Council's 'Scrutiny Work Programme 2023/24 onwards'
- 20.215 Plan of Work
- 20.216 Clerk's report
- 20.207 Councillors' forum
- 20.208 Delegates reports
- 20.209 Date of Next Meeting



Mrs Holly Mann
Clerk to Leicester Forest East Parish Council

