

LEICESTER FOREST EAST PARISH COUNCIL

Minutes of the Parks, Hall, Events and LiFE Magazine Committee Meeting on Tuesday 2nd July 2024, held in the Parish Hall, Kings Drive, Leicester Forest East commencing at 7.30pm.

Present: D. Dawes (Chair) C. Wells D. Di Palma M. Bozzoni R. Darlison

One member of the public
Mrs H. E. Mann – Clerk to the Council

PH&E 24.60 To receive apologies for absence
Resolution: The committee resolved to accept apologies from Cllr Kitchen which were given prior to the meeting.

PH&E 24.61 To receive disclosures of interest in accordance with the code of conduct
Cllr Bozzoni declared an interest in agenda item PH&E 24.65 (b).

PH&E 24.62 To adjourn the meeting to receive questions from members of the public
None.

PH&E 24.63 To confirm the minutes for the Parks, Hall, Events and LiFE Committee meeting of 04.06.2024 as a true and accurate record
Resolution: The committee resolved to accept the minutes for the Parks, Hall, Events and LiFE Committee meeting of 04.06.2024 as a true and accurate record.

PH&E 24.64 To discuss matters arising from previous minutes:
(a) To begin to look into re-slabbing the slabbed path around the Parish Hall from Paths Around the Parish Hall earmarked reserve
The committee decided on a specific plan of where slabs will go when the path is re-laid, it also showed what additional slabs are required and that edging is required.

Clerk to add re-laying of slabbed path around the parish hall to the contracts' finder website a.s.a.p. with a view to bringing quotes to the July council meeting.

PH&E 24.65 To discuss Forest East Park, Kings Walk Park and Spinney matters:
(a) To consider removal of several trees after an insurance claim and quote for this work
Resolution: The committee resolved to accept the quote of £1,250 plus VAT from Arboreco to get the five trees removed as recommended by the insurance company.

Clerk to:

- Contact Arboreco to say the committee accepted their quote to remove the five trees specified by the insurance company.
- Contact the insurance company to say the committee has accepted a quote to get the five trees removed.

Cllr Bozzoni declared an interest in agenda item PH&E 24.65 (b) and left the room.

(b) To consider the three quotes to fix Boyers Park gate and alternate gates
Resolution: The committee resolved to accept the quotation from Secure-a-Field of £1,096.77 to remove the current pedestrian gate at Boyers Park and fit a new, hydraulic gate instead.

Clerk to accept offer from Secure-a-Field a.s.a.p. and tell other companies who quoted of the decision. Also, tell play inspector of the decision.

Cllr Bozzoni re-entered the room.

(c) To consider
Error on the agenda – no council business transacted under this agenda item.

PH&E 24.66

To discuss other Parks and Hall Matters

- Caloo will be carrying out the gym equipment repairs on 22.07.2024.
- The decorator is booked in to re-decorate the foyer, kitchen and café area on 23.09.2024, 24.09.2024 and 25.09.2024.

(a) To discuss any issues raised by Epworth Football Club

Clerk to get in touch with LCC to see what contract they get football clubs to sign up to.

(b) To consider moving the car park sign from the gate to the main parish hall sign to improve visibility of the sign

clerk to leave on the agenda 'To consider what to put on parish hall car park gate sign as to closing time'.

(c) To note HIC testing results of playground surfacing

The committee noted that the HIC test results showed that the play surfaces tested conform to the rules and regulations regarding head injuries and fall heights, effectively they have 'passed the test'.

(d) To consider replacing bin at cut through from Galahad Close, as it is now rotten and the lock is broken, with a post-mounted bin as post already in situ

Resolution: The committee resolve to purchase a new post-mounted bin from BDC to be placed at the cut through from the park to Galahad Close, have the old bin removed and the new one installed at a cost of £278.56.

(e) To consider if work needs to be done on hedge at rear of Birchwood Close and, if so, it that is within the ransom strip

Clerk to tell resident who contacted the parish council that the clerk will write to David Wilson on their behalf and ask them to cut back the vegetation within the ransom strip. Clerk to also write to DWH to come and cut back vegetation on ransom strip.

(f) To consider purchasing a large indoor plant for the parish hall

Clerk to:

- *leave 'To consider purchasing a large indoor plant for the parish hall' on agenda.*
- *Look on web for suitable plants and pots for parish hall foyer.*

(g) To consider adding signs to the new orchard

Clerk to add 'To consider adding signs to the new orchard, possibly from 2025-2026 budget' to October Parks committee agenda.

(h) To carry out annual review to see if any tarmac paths need repairing

Clerk to add 'To carry out annual review to see if any tarmac paths need repairing' to October Parks committee agenda.

PH&E 24.67

Events

It was suggested that a face painter and bouncy castle be added to next year's Picnic in the Park line up.

(a) To note which acts and food vans are confirmed for Picnic in the Park 2024

Ratby Brass Band – 2.30pm-4pm

Non-Stop Kids – 4.30pm-6pm (children's comedy magic show and party games)

High Pressure (covers band) – 6.30pm-8pm

Little Wooden Box – selling a variety of drinks and snacks

Dabbs on Wheels - selling a variety of Indian food

(b) To consider quote for marquee flooring

The clerk asked the marquee company for a floor quote but they said not to bother as the grass is always cut well there, the ground is firm and the price of the floor would be more than the cost of the marquee so the committee decided not to hire a marquee floor.

(c) To confirm booking Non-Stop Kids entertainment act for Picnic in the Park

Resolution: The committee resolved to hire Non-Stop Kids to complete a comedy magic show and party games show at Picnic in the Park 2024 for a cost of £199.00 inc. VAT.

(d) To consider any other remaining issues with Picnic in the Park

None.

(e) To consider another community litter pick

Clerk to:

- *Obtain quote for picking up 30 bags of litter after a litter pick from Blaby District Council.*
- *Leave 'To consider another community litter pick' on September Parks committee agenda.*

PH&E 24.68

Date of next Meeting

Tuesday 3rd September 2024 at 7.30pm.

The meeting closed at 8.44pm.