

# Leicester Forest East

Parish Council

The Parish Hall, Kings Drive, Leicester Forest East

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Clerk to the Parish Council:

**Mrs H E Mann**

9<sup>th</sup> April 2024

You are summoned to attend a Parish Council Meeting to be held on Wednesday 17<sup>th</sup> April 2024 at The Parish Hall, Kings Drive, Leicester Forest East commencing at 7.00pm. **MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND**

<https://us05web.zoom.us/j/81606792085?pwd=J3CsXLYPDOU0xpHuHshxxTYB1z9aMa.1> Meeting ID: 816 0679 2085  
Passcode: 8XerrJ

## AGENDA

- 24.57 To receive apologies for absence
- 24.58 To receive disclosures of interest in accordance with the Code of Conduct
- 24.59 To receive reports from
  - (a) County/District Councillors
- 24.60 To adjourn the meeting to receive questions from Members of the Public, including:  
To discuss issues raised at the last public participation session in March:
  - Drainage on the parish hall car park;
  - Ditches and quotes process;
  - Neighbourhood plan issues; and
  - Dog waste bins not owned by the parish council.
- 24.61 To discuss Finances:
  - (a) To approve item 1&2 on the order paper for April 2024
  - (b) To approve all remaining items on the order paper for April 2024
  - (c) To note bank the reconciliation for March 2024
  - (d) To minute bank balances
  - (e) To note top line budget items
  - (f) To discuss reserves
  - (g) To consider any grant applications received
  - (h) All councillors to complete signatory forms for Market Harborough Building Society savings account
- 24.62 To confirm minutes from the Council meeting on Wednesday 20<sup>th</sup> March 2024 as a true and accurate record
- 24.63 To discuss matters arising from those minutes:
- 24.64 To receive planning applications/decisions/enforcement cases received after the Planning meeting was held
- 24.65 To discuss matters arising from the Planning and Parks Committee meetings held Tuesday 9<sup>th</sup> April 2024
- 24.66 To review the following Policies:
  - (a) Social media Policy; and
  - (b) Training Policy
- 24.67 To consider progress on 2024-2025 projects:
  - (a) Parish App – May 2024
  - (b) Outside power supply and to replace lights in Reg Neal room for LED – June 2024
  - (c) Replacement Sliding Doors for Parish Hall – October 2024
  - (d) 3 new bins for Kings Walk Park and moving them to different locations + extra bin near MUGA and installation of all – February 2025
  - (e) Scarification of wildflower garden – April 2024 – to receive updated quote

- 24.68 To discuss Blaby Planning Obligations and Developer Contributions Supplementary Planning Document Consultation
- 24.69 To note the Local Government Association provides locum support if ever needed
- 24.70 To consider issue with new AV equipment and DVD player
- 24.71 To consider request from Epworth to use pitches on a weekday evening
- 24.72 Plan of Work
- 24.73 Clerk's report
- 24.74 Councillors' forum
- 24.75 Delegates reports
- 24.76 To consider excluding the press and public and to enter a closed session to consider potential partial retirement of the Premises Officer and a potential Council staff re-structure
- 24.77 Date of Next Meeting

*H Mann.*

Mrs Holly Mann  
Clerk to Leicester Forest East Parish Council

