

LEICESTER FOREST EAST PARISH COUNCIL

Minutes of the Parks, Hall, Events and LiFE Magazine Committee Meeting on Tuesday 9th January 2024, held in the Parish Hall, Kings Drive, Leicester Forest East commencing at 7.30pm.

Present: D. Di Palma (Chair) D. Dawes (Vice-Chair) P. Kitchen C. Wells
M. Bozzoni R. Darlison

Mrs H. E. Mann – Clerk to the Council

PH&E 24.1 To receive apologies for absence

None.

PH&E 24.2 To receive disclosures of interest in accordance with the code of conduct

None.

PH&E 24.3 To adjourn the meeting to receive questions from members of the public

None.

PH&E 24.4 To confirm the minutes of the Parks, Hall, Events and LiFE Magazine Committee Meeting held on Tuesday 5th December 2023 as a true and accurate record

Resolution: The Committee resolved to accept the minutes of the Parks, Hall, Events and LiFE Magazine Committee Meeting held on Tuesday 5th December 2023 as a true and accurate record

Clerk to remove the word 'draft' from the minutes of the Parks, Hall, Events and LiFE Magazine Committee Meeting held on Tuesday 5th December 2023 (and from the minutes of the Planning, Trees and Highways Committee meeting of the same date).

PH&E 24.5 To discuss matters arising from those minutes:

(a) To discuss alterations to the Parish Office and to consider quote for CCTV works needed as part of this project

The Committee considered adding an air conditioning/heating cassette unit as part of the Parish Office alterations but decided against it and to stick with plans for electric heating in the Parish Office.

The Clerk explained the initial quote for CCTV works, as part of the Parish office alterations project, was for a static camera so a new quote is awaited.

Clerk to chase quote for moveable cctv camera, plus other associated CCTV items, for Parish office alterations project.

(b) To consider whether funding would be available from BDC if the Parish Hall switched from gas to electric heating

No further update at present.

PH&E 24.6 To discuss Forest East Park, Kings Walk Park and Spinney matters:

(a) To consider concerns raised by a resident over weed control and the new rowan trees

One Cllr had been in touch with a senior environmental partnerships officer at LCC to discuss the issues of the brambles and rowan trees. They stated that there are weed killers available which will eliminate brambles but would not harm the rowans. However, regular cutting back of brambles should be sufficient to keep them under control; the Cllr agreed to monitor the brambles and carry out and work as necessary.

Clerk to inform resident of response from senior environmental partnerships officer at LCC and that the Parish Council will continue to monitor for brambles and treat them as necessary.

(b) To consider HIC testing on pieces of play equipment where it was recommended on annual play inspection

The monthly play inspector advised that the surfacing under some pieces of play equipment should be HIC tested every three years. Therefore, Clerk to get quotes to have HIC testing done on necessary pieces of play equipment surfacing (per annual inspection).

(c) To consider quotation to have gym equipment maintained

Clerk to:

- Add the gym equipment maintenance quotes to the council agenda for consideration as, if it is done this financial year, it will need to come from general reserves.
- Ask Caloo if they can come out twice, first to provide an itemised list of jobs and then to complete the jobs needed once the list has been agreed by Council.

(d) To consider replacing one freestanding park bin with a smaller, post mounted bin (with smaller opening) from the Parks Maintenance budget heading due to fly-tipping

Resolution: The Committee resolved to purchase a small, post mounted, bin (with smaller opening) to replace the one on the cut through from Lancelot Close to the main Forest East Park, at a cost of £240.39 from the Parks Maintenance budget. This is because the fly-tipping which was occurring in the bin on another cut through from Lancelot Close is now happening in this, the next bin long. The idea is that the smaller bin, with smaller opening will make fly-tipping impossible. Also, the current freestanding bin has a rotten liner so would need replacing soon anyway and there is not a lot of rubbish left in that bin so a smaller bin will not cause a problem.

Clerk to:

- Get old bin removed by handyman and order new post-mounted bin to be fitted at cut through to Lancelot Close.
- Add to Facebook, the Parish Council's website and a Your Local magazine article, that the Parish Council are having to replace a second bin, due to fly tipping, at a cost of over £500.00 to council tax payers.

PH&E 24.7

To discuss other Parks and Hall Matters

(a) To discuss any issues raised by Epworth Football Club

None.

(b) To consider purchasing disabled parking bay signs for the disabled parking bays

The Committee decided not to purchase disabled parking bay wall signs as there are plans to have the car park re-line marked in future which will make the disabled parking bays clearer.

(c) To consider painting the curb next to the Parish Hall entrance gate yellow to avoid motorists driving over it

Council already decided on this item in the December 2023 Council meeting.

PH&E 24.8

Events

Resolution: The Committee resolved to hold Picnic in the Park on Sunday 31st August 2024.

Clerk to:

- Check with BDC and the insurance company to see if the selling of alcohol (by a third party) would be permitted at the Picnic in the Park event on Saturday 31st August 2024.

PH&E 24.9

Date of next Meeting

Wednesday 7th February 2024 at 7.30pm.

The meeting closed at 8.18pm.