

## LEICESTER FOREST EAST PARISH COUNCIL

Minutes of the Parks, Hall, Events and LiFE Magazine Committee Meeting on Tuesday 5<sup>th</sup> December 2023, held in the Parish Hall, Kings Drive, Leicester Forest East commencing at 7.32pm.

**Present:** D. Di Palma (Chair) D. Dawes (Vice-Chair) P. Kitchen C. Wells  
M. Bozzoni R. Darlison

Mrs H. E. Mann – Clerk to the Council

**PH&E 23.88 To receive apologies for absence**  
None.

**PH&E 23.89 To receive disclosures of interest in accordance with the code of conduct**  
None.

**PH&E 23.90 To adjourn the meeting to receive questions from members of the public**  
None.

**PH&E 23.91 To confirm the minutes of the Parks, Hall, Events and LiFE Magazine Committee Meeting held on Tuesday 7<sup>th</sup> November 2023 as a true and accurate record**  
**Resolution:** The Committee resolved to accept the minutes of the Parks, Hall, Events and LiFE Magazine Committee Meeting held on Tuesday 7<sup>th</sup> November 2023 as a true and accurate record

*Clerk to remove the word 'draft' from the November 2023 Parks Committee minutes.*

**PH&E 23.92 To discuss matters arising from those minutes:**  
**(a) To discuss alterations to the Parish Office and to consider quote for CCTV works needed as part of this project**  
The draft contract has been received from the architect and quantity surveyor so the project will be going out to tender soon.

*Clerk to:*

- *Ask CCTV company if the new camera quoted for can be a swivel camera man.*
- *Keep 'To discuss alterations to the Parish Office and to consider quote for CCTV works needed as part of this project' on January Parks agenda.*

**(b) To review the Autumn edition of LiFE magazine**  
The autumn edition was a good one.

**(c) To consider budget items for 2024-2025 budget**  
Nothing further to add.

**(d) To consider planting of all trees being donated to the Parish council, including row of rowan trees on either side of Parish Hall gates**  
The clerk raised her concerns that planting rowan trees on either side of the Parish Hall gates may cause damage to the culvert pipes underneath. Additionally, the clerk reiterated the document which formed part of the meeting papers sent from LCC which shows there may be electricity lines under some areas where trees are being planted, including the corner of the Parish Hall car park and she advised caution when planting.

**Resolution:** The Committee resolved to plant rowan trees on either side of the Parish Hall gates.

Some of the trees have been collected this week from Beaumanor Hall, others will be delivered this week and some will need to be collected from Beaumanor Hall next week. There will be over 100 trees in total so the Councillor who is currently planting them will need some help.

One Councillor stated that they would get a friend to collect the last batch of trees from Beaumanor Hall as they will not fit in the clerk's car.

**Resolution:** The Committee resolved that it was happy to accept the plan of the orchard as supplied by Leicestershire County Council, including a variety of fruit trees, and would use this plan to plant the fruit trees in these locations.

*Clerk to:*

- *Inform resident, whose property borders the Parish Hall car park, that the Council will be planting rowan trees along either side of the Parish Hall gates, close to the border with their property.*
- *Publicise orchard on Facebook and in future Your Local articles.*
- *Print orchard plan for the Councillor who will be planting most of the trees.*

**(e) To consider adding a battery to the solar panels at the Parish Hall and whether the Parish Hall could be switched from gas to electric heating**

Clerk to establish if funding would be available from BDC.

**(f) To consider whether the Council would let people buy a tree in the new community orchard and have a plaque added nearby to remember loved ones**

The Committee will wait to see how many trees survive before considering whether the Council would let people buy a tree in the new community orchard and have a plaque added nearby to remember loved ones.

**PH&E 23.93**

**To discuss Forest East Park, Kings Walk Park and Spinney matters:**

**(a) To consider how to tackle the repeated issue of football goal pins being left on the playing fields**

Epworth football club is now spraying all the goal pins different colours and counting all goal pins in and out.

**Resolution:** The Committee resolved that if another goal pin is found, Epworth will be banned from using the pitches permanently (as this is the fifth occurrence and damage has already been caused twice).

*Clerk to:*

- *Make Epworth Football Club aware of the Committee's decision that if another goal pin is found, Epworth will be banned from using the pitches permanently (as this is the fifth occurrence and damage has already been caused twice).*
- *Make the grounds maintenance contractor aware of the Committee's decision as their mower has twice been damaged by goal pins.*
- *Clerk to tell Epworth there will be no football this weekend as the pitches are too waterlogged.*

**(b) To consider purchasing a wheelbarrow**

**Resolution:** The Committee resolved to spend up to £50.00 on a wheelbarrow.

*Clerk to:*

- *Purchase wheelbarrow once Councillor has decided which one is required.*
- *Inform Assistant Clerk that the wheelbarrow purchase will come from the Parks Maintenance budget heading.*

**(c) To consider sanding down and re-staining the Sue Keating memorial bench**

*Clerk to add 'To consider sanding down and re-staining the Sue Keating memorial bench' to the February Parks agenda.*

**(d) To consider feedback from residents regarding possible removal of the teen shelter after it was suggested in the Autumn LiFE magazine**

The small number of responses received from residents on the possible removal of the teen shelter were considered, and it was decided to leave it as it is for the time being.

**PH&E 23.94 To discuss other Parks and Hall Matters**

**(a) To review hire fee for 2024-2025 for second football team**

It was noted that pitch hire increases for 2024-2025 had already been resolved upon at an earlier meeting.

The Clerk made the Committee aware that new grass matting has been ordered, delivered and paid for from Wicksteed to go under the rota play swing at Kings Walk Park. This was because the matting was raised as an issue in the annual play inspection. However, 69 mats were sent and only 9 were needed to the excess has been delivered back to Wicksteed and a partial refund is imminent.

**PH&E 23.95 Events**

**(a) To consider a litter pick in 2024**

**Resolution:** The Committee resolved to hold litter picks in March, June, and September of 2024.

*Clerk to add community litter picks in March, June, and September to plan of work for 2024.*

**PH&E 23.96 Date of next Meeting**

Tuesday 9<sup>th</sup> January 2024 at 7.30pm.

The meeting closed at 8.18pm.