**Leicester Forest East**

**Parish Council**

**The Parish Hall, Kings Drive, Leicester Forest East, Leicester LE3 3JE**

**Tel: 0116 239 0039**

**Email:** [**clerk@lfeparishcouncil.org.uk**](mailto:clerk@lfeparishcouncil.org.uk)

[**www.lfepc.org.uk**](http://www.lfepc.org.uk)

Clerk to the Parish Council:

**Mrs H E Mann**

16th December 2020

**COVID-19 Grants for Community Organisations**

**(Temporary Addendum to Grant Policy)**

**Overview**

2020 has been a difficult year for everybody and no community has been left untouched. Leicester Forest East parish council recognise that many not-for-profit organisations may be under severe financial strain due to the impact of COVID-19.

On that basis, the parish council would like to invite not-for-profit organisations, who serve the parish of Leicester Forest East, to apply for a grant of up to £500 to help ensure their survival. The grant must be to cover costs directly related to COVID-19 and all applications will be assessed on their own merit.

**Application criteria:**

1. The not-for-profit organisation must serve the parish and residents of Leicester Forest East
2. A breakdown of how the grant will be spent is required
3. The applicant must provide established bank account details in the name of the not-for-profit organisation
4. Accept Leicester Forest East parish council’s decision is final

**COVID-19 Grant Application**

1. What is the name of your not-for-profit organisation?
2. Where is your not-for-profit organisation located? (Address):
3. What recognisable service do you offer to Leicester Forest East parishioners?
4. Please provide established bank account details in the name of the applicant.
5. Do you consent to a potential future audit if you receive a grant?
6. Please confirm that you accept the decision of LFE parish council as final.
7. What amount of grant money do you wish to apply for?
8. Please specify how the grant would be used.

**Forms to be submitted to:**

clerk@lfeparishcouncil.org.uk

**Closing date**: 28.02.2021