

LEICESTER FOREST EAST PARISH COUNCIL

Minutes of the Parks, Hall and Events Committee Meeting held on Tuesday 8th October 2019 in the Reg Neal Committee Room, Parish Hall, Kings Drive, Leicester Forest East, commencing at 8.00pm.

Present: P. Fox (Chairman) R. Darlison
C. Lawrence P. Linnett

Mrs H E Mann – Clerk to the parish council

PH&E 19.70 To receive apologies for absence – Councillor Kitchen sent his apologies which the Committee accepted.

PH&E 19.71 To receive disclosures of interest in accordance with the code of conduct – None.

PH&E 19.72 To adjourn the meeting to receive questions from members of the public – None.

PH&E 19.73 To confirm the minutes of the Parks, Hall and Events Committee Meeting held on 10 September 2019 July as a true record – subject to the following amendments, Councillor Fox proposed accepting the minutes, Councillor Darlison seconded. Carried.

Minute 19.62 - use of the word 'favouritism' should be deleted.

Minute 19.64 - missing the word 'Linnett'.

Minute 19.69 – substitute the word 'and' for 'at'.

Clerk to action.

PH&E 19.74 Matters arising from those minutes:
(a) New surfacing Boyers Park and quotes for other pieces of play equipment –

The Clerk explained that quotes for grass carpet surfacing in Boyers Park were far higher than quotes for eco tumble surfacing. Details of the quotes were shown to the Committee. Therefore, the Committee asked the Clerk to obtain three quotes for eco tumble. One has already been received from Wicksteed and one should be obtained from Dura Sport. One is awaited from Creative Play. The Committee asked the Clerk to obtain a sample of 'eco tumble' surfacing and to add this to the next Parks, Hall and Events Committee Meeting agenda. As the s.106 money Blaby District Council holds for Leicester Forest East relates to play areas, the Committee asked the Clerk to seek to obtain s. 106 funding for the eco tumble surfacing.

Additionally, the Committee asked the Clerk to obtain a quote for eco tumble surfacing to be put under the climbing frame instead of replacing the bark chippings there.

Kings Walk park's roundabout has now been deemed safe by the monthly play inspection and so there is no need to replace it.

The Committee asked the Clerk to look for the invoice for the bench that was put into the middle field in Forest East Park in 2018 and report it back to the next Parks, Hall and Events Committee meeting.

Clerk to action.

(b) Goal Module –

The Committee asked the Clerk to see if the side panels on the Goal module from Wicksteed could be 3m high so it was a uniform height and whether the goal module could then be converted to a MUGA at a later date.

Once a goal module is decided upon, the Committee unanimously agreed to place it at the end of the tarmacked area, away from the Parish Hall.

As the goal module falls within s. 106 parameters, the Committee asked the Clerk to contact the s. 106 Clerk at BDC to see if more than 1 quote is needed. This is because the goal module would cost less than £10,000.

Clerk to action.

- (c) Leicester Huntsmen update** – The Clerk informed the Committee that The Leicester Huntsmen have become national champions for Flag American Football for both the Under 12s and Under 17s age groups. The Committee asked the Clerk to add the update form the Huntsmen to the LiFE magazine. *Clerk to action.*
- (d) Quiz Night** – The Committee unanimously decided to host the quiz night on Saturday 28th March 2020. *Clerk to add details to LiFE magazine and contact the quiz organiser to confirm.*
- (e) Leicester Comedy Festival** – The Committee asked the Clerk to add this to the action list for April 2020. *Clerk to action.*
- (f) The Ladies toilet floor (and issues related to the Ladies toilets)** – The Committee asked the Clerk to add this as an agenda time for the next Parks, Hall and Events Committee meeting to see whether the issues have been resolved. *Clerk to action.*
- (g) Replacement of bins on Forest East Park** – The Committee noted that these have now been replaced.

At this point the Committee thanked the Clerk, Councillors Linnett, Lawrence, Dracup, Fox and Councillor Fox's wife for all their help making the Ratby Band Concert such a success. Over £350 was raised for Macmillan. The Committee asked the Clerk to add Ratby Band to the next Parks, Hall and Events Committee Meeting agenda in the hope that another concert can be arranged in future. *Clerk to action.*

PH&E 19.75 Energy Renewal date for the Parish Hall – The Committee asked the Clerk to liaise with Councillor Deacon to ensure the renewal prices are the lowest possible. *Clerk to action.*

PH&E 19.76 To discuss damage to the bench on Magnolia Close and the possibility of adding more benches around the parish – The Committee asked the Clerk to get Wicksteed to quote for a new, metal bench on Magnolia Close and then to add this quote to the full council agenda. *Clerk to action.*

PH&E 19.77 Action List – The entrance to the Parish Hall is due to be redecorated this year. The Committee asked the Clerk to obtain a quote from the company who redecorated the Committee Room last and ask them to quote. *Clerk to action.*

Councillor Darlison knows a gardener who may also be willing to quote to clear the ditch on Forest East Park, he stated he would send the Clerk the details to arrange for a quotation. Councillor Fox suggested waiting another month before the ditch is cleared to ensure all the leaves have fallen from the trees. *Clerk to action.*

PH&E 19.78 Events

(a) Live & Local – Clerk to meet with Michele Clerc from Live & Local to discuss upcoming events on Tuesday 17th September – The Clerk informed the Committee that she had had a meeting with Michele Clerc from ‘Live & Local’. The Committee asked the Clerk to see which acts are available to hire between January and June 2020. *Clerk to action.*

PH&E 19.79 Forest East Park, Kings Walk Park and Spinney matters

- (a) Ransom Strip update** – The Committee asked the Clerk to ring David Wilson Homes to try and gain some clarity on the matter. *Clerk to action.*
- (b) Quote to replace wooden posts around Kings Walk Park with large boulders and remove the existing wooden posts, which are rotting.** – The Committee requested the Clerk to ask M&BG to estimate how many boulders would be needed to replace the wooden posts, then take this estimate to Albany Aggregates to obtain a quote for that number of boulders (plus one more for Somerfield Way car park) and report back to the Parks, Hall and Events Committee. *Clerk to action.*
- (c) To fix the existing tarmac of the Paths on Kings Walk Park path in Forest East Park from the main path** – the Clerk informed the Committee that quotes are awaited. *Clerk to add this item to the next Parks, Hall and Events Committee Meeting agenda.*
- (d) to discuss the possibility of a new path between the gym equipment and existing path on Forest East Park** – It was unanimously agreed to take no further action in this respect.
- (e) To approve the quote for new play grade bark to be supplied to Forest East Park** – The Committee asked the Clerk to obtain three quotes, from Wicksteed, Dura Sport and another company, for replacing the existing barked area with eco tumble, along with the rest of Boyers Park play equipment. *Clerk to action.*
- (f) To discuss the issue with the gates at Forest East Play Park** – The Committee asked the Clerk to ask Wicksteed to quote for a new gate or to repair the mechanism in the existing gate. *Clerk to action.*
- (g) Graffiti to picnic table and damage to ‘caterpillar’ on Kings Walk Park** – The Committee unanimously agreed to get rid of the Caterpillar on Kings Walk Park after it has been vandalised. The Committee also unanimously agreed to keep the picnic table and benches in situ, despite vandalism and graffiti. *Clerk to action.*

PH&E 19.80 To discuss the Blaby District Sports Awards 2019 – Unanimously, the Committee decided to nominate Leicester Huntsmen for ‘Team of the Year’ and ‘Coach of the Year’ due to becoming national champions in two age classes. *Clerk to action.*

PH&E 19.81 To discuss the possibility of charging occasional hirers of the hall a refundable deposit to protect against damage or breach of terms of agreement. – After discussing the deposits other Parish Councils charge for using their halls, the Committee unanimously agreed to charge a refundable £50 cash deposit to be kept in the safe at the hall. This was proposed by Councillor Fox and seconded by Councillor Darlison. The £50 will be retained (or retained in part) if the hirer runs over time, damage is done, the hall is not left in the state it was found or if rubbish is left at the hall. *Clerk to action.*

PH&E 19.82 Date of next Meeting – 12th November 2019 at 7.30pm.